



## City College Libraries

<http://www.ccny.cuny.edu/library>

### Research Strategy (PowerPoint tutorial)

1. Develop a research question
2. Think of key words
3. Choose a resource to search
4. Look for information
5. Read
6. Evaluate the information you find
7. Modify your search
8. Take notes
9. Citing sources

**Course: Education**

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**Webpage: [learningthelibrary.com](http://learningthelibrary.com)**

## Finding Resources

### Books, Government Documents

CUNY+ <http://www.ccny.cuny.edu/library/CUNYplus.html>

CUNY+ - CLICS (for ordering books within CUNY) Book search: ex: Aristotle Poetics

**CUNY Licensed Resources** for journal articles journals, newspapers, e-books -

<http://www.ccny.cuny.edu/library/Menu.html>

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**Alphabetical List of Journals Titles** – to find out if CCNY Library has an article online.

**Subject Related Databases** - **EBSCOhost Academic Search Premier** **ERIC**; **Google Scholar** -

<http://scholar.google.com>

**WorldCAT for Interlibrary Loan** – ordering books outside of CUNY

- Go to <http://www.ccny.cuny.edu/library/Menu.html>
- Under “Catalogs” select “WorldCat”
- In the “Search for” field enter your data and identify your data by selecting a choice in the pull-down menu in the next box.
- Select “\*\*\*Place an ILL Request ONLINE\*\*\*” and enter your data.
- You will receive an email when your materials are at the Circulation desk.

**RefWorks** – style guide citation database -

- Go to the City College Library homepage - <http://www.ccny.cuny.edu/library/>
- Click “Quick links to selected resources”
- Click “RefWorks” located under “Cite Sources”
- Create an account
- You can import bibliographic information from databases like EBSCOHOST into this database. RefWorks will create a bibliography of your articles which you can import into your word processor.

### Electronic Reserves for course materials

- Go to <http://www.ccny.cuny.edu/library/Menu.html>
- Select Electronic Reserves from TOP RIGHT of page.
- Then, select CURRENT SEMESTER RESERVE ITEMS
- You can search by:
  - Instructor name (default)
  - Course name or number
  - Department
  - Title/Author

### HOW TO ACCESS DATABASES FROM OFF CAMPUS

(ONLY For City College ID Holders)

- 1) Go to City College Library homepage: <http://www.ccny.cuny.edu/library>
- 2) Click “Quick Links to Selected Resources” – At bottom of page
- 3) Click on the database you wish to access
- 4) **RETURN USERS:** Sign in with email and password you created.
- 5) **FIRST TIME USERS:** Type in your 14-digit CCNY ID barcode.
  - a. You now create email logon and password.
  - b. Then sign in as a “Return User”
- 6) **FORGOT PASSWORD:** Type in your 14-digit CCNY ID barcode.



	<b>Return Users:</b>
<b>E-Mail:</b>	
<b>Password:</b>	
	<b>or</b>
	<b>First Time Users/Forgot Password:</b>
<b>Barcode:</b>	
	<b>SUBMIT</b>